



## F. APPLICANT HISTORY

9. How long have you lived at your current address?

<input type="text"/>	Years	<input type="text"/>	Months
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10. Why are you leaving this address?

11. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

12. What was your previous residential address?

Postcode

13. How long did you live at this address?

<input type="text"/>	Years	<input type="text"/>	Months
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14. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

Was bond refunded in full?

If not why not?

## G. EMPLOYMENT HISTORY

15. Please provide your employment details

What is your occupation?

What is the nature of your employment?  
(FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

<input type="text"/>	Years	<input type="text"/>	Months
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Net Income

16. Please provide your previous employment details

Occupation?

Employer's name

Contact name

Phone no.

Length of employment

<input type="text"/>	Years	<input type="text"/>	Months
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Net Income

## H. CONTACTS / REFERENCES

17. Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone no.

18. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

## I. OTHER INFORMATION

19. Car Registration

20. Please provide details of any pets

Breed/type

Council registration / number

1.

2.

### TENANCY APPLICANTS PLEASE NOTE.

THIS OFFICE IS A MEMBER OF - TICA DEFAULT TENANCY CONTROL SYSTEM (A division of Tenancy Information Centre Australasia Holdings Pty Ltd.)  
All applications for tenancy in this office are processed through TICA.

Each adults application form **MUST** have the following support documents attached:

1. Proof of identification (Photo ID card or Driver's License Or Passport)

2. Proof of income (2x Payslips or Centerlink statement)

3. Proof of last residential address – i.e. Telstra account, Electricity or Gas supply account, bank or credit card

4. Proof of Affordability (1x Bank Statement)

Additional supporting documents can include:

- Photocopy of medicare card & credit card
- References from previous landlords
- Copy of previous lease agreement or rental ledger
- previous rent receipts

On approval of application all monies due **MUST** be paid in full EFTPOS, BANK CHEQUE or MONEY ORDER.

Applications will only be processed on a fully completed AND signed tenancy application form.

Our office reserves the right to allow for any changes or additions to the above.

Should an applicant fail to provide the above details, the application may not be processed.

Note:all supporting documents need to be handed in with this form and photo copied at your own expense.